



Smoking Policy

Implementation Date: January 2017

Reviewed: April 2025

Review Date: April 2028

CHUMS
Mental Health & Emotional Wellbeing Service
for Children & Young People
Smoking Policy



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Introduction

CHUMS has duties under the Health & Safety at Work Act 1974 to ensure the health, safety and welfare of its employees and make similar provision for non-employees, including volunteers, families and young people. The policy is to ensure that CHUMS provides a healthy and safe working environment in compliance with the Health Act 2006.

The policy applies to all CHUMS staff, volunteers and visitors to CHUMS premises. For the purpose of this policy the term “smoking” includes all tobacco products and extends to and includes the use of e-cigarettes and vapes.

Smoking is not permitted in any part of the building. The ban on smoking is extended to include the areas immediately outside of the building where tobacco smoke could cause a nuisance. Anyone wishing to smoke is asked to respect the rights of others to enjoy a smoke-free environment. Staff are requested to keep smoking breaks to a minimum and within the allotted time of lunch and coffee breaks.

CHUMS vehicles are designated as non-smoking.

It is the responsibility of event organisers to ensure that all CHUMS events comply with this policy and current legislation by providing a smoke-free environment in enclosed, or substantially enclosed premises, or temporary structures such as marquees.

Staff who wish to quit smoking are encouraged to contact or self-refer online to a local NHS support group either near to their home or close to work. A wide variety of resources are available through the NHS online, including the NHS Quit Smoking app. Further details can be found here: [Quit smoking - Better Health - NHS \(www.nhs.uk\)](https://www.nhs.uk/quit-smoking-better-health)

Staff are asked to play their part in making our site smoke free by asking colleagues, visitors and service users to stop smoking, vaping or charging electronic cigarettes on CHUMS premises. If you are approached by a member of staff, please remember that they are helping to ensure a healthier environment for all.

Enforcement of Policy

If a member of staff or volunteer fails to comply with this policy, disciplinary procedures will be followed.

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Governance Committee Authorisation

Signature* *Denise Hogman*

Name Print Dee Hogman

Position/Role: Head of Quality, Chair, Governance Committee

Date: April 2025

Date of review: April 2028

Policy discussed and ratified at the Clinical & Information Governance meeting held on 21/05/2025. Quorum was reached and specialist consultation was provided prior to the meeting by Jo Tredgett, HR Lead. As Chair, I state this process has taken place to ensure safe and robust working practices.

*Authorised signatory must be the chair (or deputising chair) of Governance Committee